

## Meeting Minutes

April 1, 2024

The Mayor and Board of Commissioners of the City of Sweetwater Tennessee met in a regular monthly meeting on Monday, April 1, 2024 at 5 p.m. at City Hall. Mayor Doyle F. Lowe called the meeting to order with Commissioners present being: Lamar Hughes, Sam Moser, Alan Richeson, JoAnna Jinks, and James H. Stutts. City Attorney John W. Cleveland was present.

Mayor Lowe opened the meeting with an invocation followed by the Pledge of Allegiance.

Commissioner Stutts moved to approve the minutes from the meeting of March 4, 2024 and the workshop and called meeting of March 25, 2024. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

After the Recorder's report, Commissioner Hughes moved to approve the distributions for the month of February, 2024. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

No one was present or registered for the public comment period. A public hearing was opened to take comment on the Adoption of the new Employee Handbook. No written or oral comments were received. The public hearing was closed at 5:07 p.m.

In Old Business, Commissioner Jinks moved to approve the purchase of two gates and the required electrical work. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

In New Business, Main Street Director Josh Issac presented the annual Main Street Report. Sweetwater Tourism Director Hayley Isbill presented the annual Tourism report. The board commended their progress.

Commissioner Hughes moved to approve the bid from Hiwassee Glass for the replacement of windows at Sweetwater Antiques through the Main Street Grant totaling \$55,750. The property owner would pay a 25% match and the grant would cover the remaining 75%. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

Commissioner Stutts moved to approve the Resolution to recodify through MTAS for \$7,300. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

### RESOLUTION

Be it resolved by the governing body of the City of Sweetwater, Tennessee, that the Municipal Technical Advisory Service is hereby requested to codify and revise the ordinances of the City of Sweetwater at the earliest possible date. The City of Sweetwater agrees to pay the Municipal Technical Advisory Service \$7,300 for the codification and revision of its ordinances based on their current population of 6,312. Fifty percent (50%) of the cost will be paid when ordinances are requested for codification and the remaining fifty (50%) will be paid upon delivery of the first draft of the municipal code.

Passed and adopted by the governing body on the 1<sup>st</sup> day of April, 2024.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_

Recorder

Commissioner Moser moved to approve the committee’s recommendation to select Cannon & Cannon of Knoxville as the consultants for the TDOT Transportation Alternatives Grant project along Highway 11 North. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

Commissioner Richeson moved to the Resolution to approve a Capital Improvement Plan for Fiscal Year 2025-2029. The motion was seconded. All voted in favor, with none opposed. The motion was carried.

RESOLUTION

WHEREAS, the City Charter requires adoption of a Capital Improvement Program annually by the Mayor and Board of Commissioners: and,

WHEREAS, the Mayor and Board of Commissioners has reviewed the capital needs and projected program for fiscal years ending 2025-2029: and,

NOW, THEREFORE, be it resolved by the Mayor and Board of Commissioners of the City of Sweetwater, in regular meeting assembled, that the attached Review and Summary of the Capital Improvement Program is adopted for the fiscal years ending 2025 through 2029 for budgeting and planning purposes as required by the City Charter.

Resolved this 1st day of April, 2024.

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Recorder

Capital Improvement Program 2025-2029	Adopted April 1, 2024 Year Ending June 30,	2025	2026	2027	2028	2029	
<b>FIRE DEPARTMENT</b>							
New aerial (ladder) truck	grant					1,000,000	
Pumper Truck	FEMA grant				600,000		
Truck	Budget		50,000				
Fire hall #2 Roof	Budget			300,000			
Equipment		15,000	15,000	15,000	15,000	5,000	
Fire hall maintenance	Budget	9,000	9,000	12,000	12,000	12,000	
<b>TOTALS</b>		<b>24,000</b>	<b>74,000</b>	<b>327,000</b>	<b>627,000</b>	<b>1,017,000</b>	<b>2,069,000</b>
<b>POLICE DEPARTMENT</b>							
Replace vehicles	budget/Note	105,000	105,000	150,000	150,000	150,000	
Equipment	Budget/Grant	15,000	15,000	15,000	15,000	15,000	
Public safety bldg expansion	budget	50,000	50,000				
Upgrade cameras (incl body cams)	Budget/Grant	25,000	25,000	25,000	25,000	25,000	
Computers	budget/ DF	14,000	14,000	14,000	14,000	14,000	
<b>TOTALS</b>		<b>104,000</b>	<b>209,000</b>	<b>204,000</b>	<b>204,000</b>	<b>204,000</b>	<b>925,000</b>
<b>PARKS/RECREATION</b>							
softball fields	grant/budget	15,000					
trails/greenways	budget/grant			500,000			
soccer fields	budget				15,000		
baseball fields	budget					15,000	
football field	budget		15,000				
multi-use field	budget			5,000			
Walking Trail Cameras & Power	budget	25,000					
Flatbed Truck (Used)	budget			40,000			
Playground surfacing	budget	20,000			20,000		
Football field bleachers	grant/budget				500,000		
Engleman Park Playground	grant/budget					20,000	
Splash pad maintenance	budget				10,000		
Engleman Park Christmas Light Project		6,000					
Resurfacing walking track	grant/budget	35,000					
pool improvements	budget/LPRF	350,000	450,000	5,000	5,000	5,000	
volleyball court	budget		15,000				
Replace score boards	budget			5,000			
surveillance	budget	15,000	15,000	15,000	15,000	15,000	
mowers & equipment & Tractor	budget	25,000	15,000	50,000		15,000	
Fitness Court maintenance	budget/grant				5,000		
trucks	budget					50,000	
<b>TOTALS</b>		<b>491,000</b>	<b>510,000</b>	<b>620,000</b>	<b>570,000</b>	<b>120,000</b>	<b>2,311,000</b>
<b>STREETS</b>							
landscaping	Budget	7,500	7,500	7,500	7,500	8,000	
SSA Equipment	SSA	5,000	25,000	25,000	150,000	25,000	
Street Sweeper	Bond/ Debt Service	8,000	8,000	8,000	8,000	8,000	
Garage Building Improvements	General	30,000	30,000	30,000	30,000	30,000	
Pedestrian Safety Signs & Amenities	GF/SSA	5,000	50,000	5,000	50,000	5,000	
Sidewalk extentions & additions	GF/SSA	15,000	100,000	100,000	100,000	100,000	
Repairing walks & curbs	SSA	15,000	15,000	15,000	15,000	15,000	
Engineering fee for STP project	SSA/budget	25,000	25,000				
STP project Hawkins/Linwood	STP/SSA	250,000					
Multimodal sidewalk on Main Street	SSA/ Grant	450,000	250,000				
TAP Grant	SSA/Grant	100,000	500,000	400,000			
Paving	budget/SSA	100,000	100,000	100,000	100,000	100,000	
street signs	budget	15,000	15,000	15,000	15,000	15,000	
<b>TOTALS</b>		<b>1,025,500</b>	<b>1,125,500</b>	<b>705,500</b>	<b>475,500</b>	<b>306,000</b>	<b>3,638,000</b>
<b>Planning, Dev. &amp; Tourism</b>							
vehicle upgrade	budget	2,000	2,000	2,000	50,000	2,000	
Prop Maint assessments	budget	15,000	15,000	15,000	15,000	15,000	
Prof./Engineering Services	budget	4,500	4,500	4,500	4,500	4,500	
Computer upgrades	budget	5,000			5,000	5,000	
Tourism Events	Tourism Fund	15,000	15,000	15,000	15,000	15,000	
Tourism- Mural Program	Tourism Fund	15,000	15,000	15,000	15,000	15,000	
Main Street grants for downtown	Grants	150,000	25,000	100,000	25,000	25,000	
Main Street Program	budget/grants	65,000	66,000	67,000	68,000	69,000	
<b>TOTALS</b>		<b>271,500</b>	<b>142,500</b>	<b>218,500</b>	<b>197,500</b>	<b>150,500</b>	<b>980,500</b>
<b>GENERAL GOVERNMENT</b>							
Fund Balance Growth	budget					100,000	
Grant matching funds	budget	10,000	10,000	10,000	10,000	10,000	
Public wifi	budget/grant	10,000	10,000	10,000	10,000	10,000	
Building Improvement Projects	budget	5,000	5,000	5,000	5,000	5,000	
Biggs House Foundation & Roof	budget/grant	25,000					
TMI Property	budget	1,000,000			1,000,000		
parking	budget			35,000			
Industrial dev.	loan/grant	10,000	10,000	10,000	10,000	10,000	
Decorations & Christmas Lights	budget/donations	10,000	10,000	5,000	5,000	5,000	
Mural Grant	Tourism Fund	15,000	15,000	15,000	15,000	15,000	
Downtown Improvements	General Fund	15,000	15,000	15,000	15,000	15,000	
Community Center Design	budget/grant	300,000	75,000	75,000			
Community Center Capital	budget/debt		1,500,000	1,500,000	1,500,000	1,500,000	
Recycling program	budget/grant		50,000			25,000	
Computer upgrades	budget	10,000	10,000	10,000	10,000	10,000	
Radio & Repeater expansions	Grant	5,000	5,000	5,000	5,000	60,000	
I-75 infrastructure	Budget/grant	50,000	50,000	50,000	50,000	50,000	
School capital projects	budget	40,000	40,000	40,000	40,000	40,000	
City Hall	budget/debt					4,000,000	
Animal Shelter Cameras	budget	10,000					
School technology upgrades	budget	25,000	25,000	25,000	25,000	25,000	
ADA upgrades	budget/grant	10,000	10,000	10,000	10,000	10,000	
ADA Duck Park Homecoming bridge	budget/grant		50,000		1,000,000		
Access Road I-75 exits	Grants			6,000,000			
<b>TOTALS</b>		<b>1,550,000</b>	<b>1,890,000</b>	<b>7,820,000</b>	<b>3,735,000</b>	<b>5,865,000</b>	<b>20,860,000</b>
<b>SUMMARY</b>							
Fire		24,000	74,000	327,000	627,000	1,017,000	
Police		104,000	209,000	204,000	204,000	204,000	
Parks/Rec		491,000	510,000	620,000	570,000	120,000	
Streets		1,025,500	1,125,500	705,500	475,500	306,000	
Planning, Dev, Tourism		271,500	142,500	218,500	197,500	150,500	
Gen Govt.		1,550,000	1,890,000	7,820,000	3,735,000	5,865,000	
<b>TOTALS</b>		<b>3,466,000</b>	<b>3,951,000</b>	<b>9,895,000</b>	<b>5,809,000</b>	<b>7,662,500</b>	<b>30,783,500</b>

Mayor Lowe reviewed the first draft of Budget Ordinance No. 1035 for fiscal year 2024-2025.

Commissioner Moser moved to approve Ordinance No. 1036 to amend the Sweetwater Municipal Code, Title 14—Section 404 (2)j-the Landscaping Ordinance on first reading. The motion was seconded.

Mayor Lowe asked Ms. Jill Alliman of the Sweetwater Tree Board if she felt this draft was a good compromise, to which she agreed it was a good compromise. Upon Roll Call Voting, the Ayes were as follows: Commissioners Hughes, Moser, Richeson, Jinks, and Stutts. Nays being none. The motion was carried.

Mayor Lowe requested a report from City Planner Jon Campbell, who reviewed developments coming up.

The meeting was adjourned at 6:02 p.m.

This the 1<sup>st</sup> day of April, 2024.

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Mayor

Attest: \_\_\_\_\_

Recorder